

WITNEY BUTTERCROSS SCOUT GROUP
Registered Charity No. 304425
Minutes of the AGM 12 November 2019

Quorum: Two trustees plus ten others.

Present – David Eaton (Chair/Trustee), Kate Worrell (Treasurer/Trustee), Andrew Stokes (GSL/Trustee), Jonathan Longden (Trustee), Geoff Crompton, Charlie Manning, Doug Manning, David Kinchin, Louise Kinchin, Robert Kinchin, AJ Kinahan, Lisa Kinahan, Chloe Robson, Chris White

1. **Apologies** – Simon Gurl, Claire Bellamy,
2. **Introduction** The chair said that the AGM was to explain what had happened within the Group during the past year and to hold elections for Exec members.
3. **Presentation of accounts to the year end 31 March 2018**

3.1 The Treasurer presented the final accounts for the year 01/04/18 to 31/03/19, which included Section accounts. They had been approved and signed off by Paul Thomas of Woodstock Town Council, who the Chair thanked. These accounts will be presented to the Charity Commissioners.

3.2 The Treasurer detailed her report

3.2.1 STATEMENT OF ASSETS AND LIABILITIES AS OF 31ST MARCH 2019

MONETARY ASSETS Cash, bank and similar funds	2018/19	2017/18
Group Bank Accounts	86,593	77,661
Section Bank Account Balance	15,467	14,128
Debtors and Creditors	2,152	3,600
Total Money Assets	104,212	95,389
Benefactors loan	4,300	9,700
Net Assets	91,089	76,745
NON-MONETARY ASSETS (Assets for Charity's own use)		
Building	290,000	290,000
Scouting equipment, furniture etc	16,867	13,843
RESERVES		
General Funds (unrestricted)	44,356	44,539
Restricted Funds		
Stable Barn Renovation	44,690	44,214
Scout Hut Floor Repair Fund	15,166	2,309
Total Reserves	104,212	91,089

From 2017-2018, the Trustees have agreed to allocate the balance of letting fee less cleaning costs in each year to build up a fund to contribute towards the replacement of the Scout Hut floor.

3.2.2 Comments

- Net assets are up by £14.3K because of a surplus of £18K and a reduced Benefactors Loan, paid back this year.
- 34% of funds was allocated to Sections.
- Income of £104,089 has increased by £23K.
- General funds, including Section accounts, are £44,356 and show a reduction of £186.
- Subs collected are slightly up, but membership is down due to Bampton leaving.
- Capitation has reduced by £685.
- We have received £4.6K in grants, including the ring-fenced Cogges money.
- Marquee hire is down by £2K, due to LibFest not running.
- Camp costs are down by £21K, but this is being subsidised.
- Gift Aid, at £3840, is 15% down – need to target new members via OSM.
- Bursaries, at £449, are down £110.
- Repairs and upkeep are up by £156.
- Letting, minus cleaning and reserves, are £2,500, down £62.
- Expenses have decreased by £22K
- Income has decreased by £10K
- All but one Section account has been audited.
- Gift Aid at £4.5K was a big part of the income. Leaders are encouraged to ensure every child is 'Gift Aided'.
- The contingency remains high because we retained grants and the gift in kind of flooring which was spent in the current financial year.

For every pound we receive, we spend:

Section activities - 34p; Scout Association - 16p; Premises - 13p, Loan repayment and interest - 6p; Equipment - 8p; Retained for contingency - 20p; Governance, community and fund raising - 4p; Stable Barn maintenance - 0p.

The graphs are to be displayed in the Hut entrance.

3.2.3 There were no questions.

3.2.4 There was a vote of thanks to Kate for all the work she has done.

3.2.5 David proposed the acceptance of the accounts. Jonathan seconded. Carried unanimously.

4. **GSL report**
 - 4.1 Despite numbers being down, due to Bampton leaving, we are holding our own as the largest Group in the County. The waiting list continues to grow and there is no resolution.
 - 4.2 The Sections have been working well together, under the three AGSLs
 - 4.3 There has been more 'out and abouts' this year, though at smaller events.
 - 4.4 Scouts are involved in their hikes and now have enough hammocks for Troops to bivouac.
 - 4.5 Buttercross was the largest group at County Awards Presentation for Bronze, Silver and Gold Chief Scouts awards.
 - 4.6 The Group was grateful to Witney Educational Foundation for their support for buying equipment.
 - 4.7 Andrew thanked all the Leaders, members of the Exec for the time they spend for the benefit of the Group and the Quartermasters for their work behind the scenes.
 - 4.8 We are still recruiting leaders but despite being flexible towards volunteers, we are desperate.
 - 4.9 The Chair thanked the GSL and all Leaders.

5. **Election of members of the Executive Committee for a term of one year**
 - 5.1. **GSL – Ex-officio**
 - 5.2. **Treasurer Ex-officio:** Kate Worrell Proposed: Robert Kinchin, Seconded: Jonathan Longden. Re-elected unopposed.
 - 5.3. **Ex-officio Secretary:** Geoff Crompton Proposed: Doug Manning, Seconded: Chloe Robson. Unopposed.
 - 5.4. **Section Leaders:** indicating, under POR rule 32.b.iii, they are willing to be on the Exec are:
 - 5.4.1. Claire Bellamy – Mountbatten Beaver SL
 - 5.4.2. Lisa Kinahan – Montgomery Beaver SL
 - 5.4.3. Chloe Robson – Beaver SL
 - 5.4.4. Robert Kinchin – Mountbatten Madley Scout SL
 - 5.4.5. Chris White – Charles Early Scout SL
 - 5.5. **Elected to the Exec**
 - 5.5.1. Jonathan Longden - Trustee
 - 5.5.2. Charlie Manning
 - 5.5.3. Doug Manning
 - 5.6. **Member of the Exec co-opted by the GSL**
 - 5.6.1. Simon Gurl – Explorer Leader
 - 5.6.2. David Eaton – Emeritus Chair

6. **Election of Chairman of the Executive Committee**
 - 6.1. David gave notice two years ago to stand down as Chair, having been involved in the Groups since 1990 and Chair for 25 years. He felt he left the successful Group in a better state and spirit; there being more evidence of good teamwork. He thanked all the Leaders past and present, who have helped the young people. He looks to forward the success of the professional fundraiser and seeing the effects of the Bernard Butler grant of £15K.
 - 6.2. Jonathan thanked David and especially for his knowledge of compliance, which has been of benefit for enabling us to go down the right roads for acquiring the Stable Barn. David raised £20K of the £40K needed for the toilet/entrance block.
 - 6.3. GSL thanked David, who has been with the Group for 42 years and he can only remember two other Chairs. David represented the Group on the District Exec and at County for which he was rightly awarded the bar to his Medal of Merit.
 - 6.4. Under the terms of POR, the GSL nominated David Kinchin as Chair of the Exec.
 - 6.5. David Kinchin thanked the GSL for his nomination. Despite being a Scout SL in Plymouth and a Sea Scout SL in Wantage, he was on a new learning curve to maintain the long tradition of Scouting and Witney Buttercross.

7. **AOB and questions**
 - 7.1. None were asked.

7. **The meeting closed** at 21.10 with the Chair thanking everyone for attending.