Report and Accounts

For the year ended 31st March 2020

Witney Buttercross Scout Group

Trustees:

Andrew Stokes	Group Scout Leader
David Eaton	Chairman
Jonathan Longden	Executive Committee member/ Scout Leader
Katharine Worrall	Group Treasurer

Treasurer:

Katharine Worrall

Bankers:	HSBC plc, 24 Market Square, Witney, Oxon. OX28 6BG
Group Registration Number with the Scout Association:	39626
Charity Registration Number:	304425
Contact name and Address:	Katharine Worrall, 5 Jubilee Close, Hailey, Witney Oxon OX29 9UL (Group Treasurer)

Trustees Annual Report
for the Year ended 31 March 2020

The Group is a trust established under its rules, which are common to all Groups.
The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
Trustees are appointed in accordance with the Policy, Organisation & Rules of The Scout Association
The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. We do this specifically through the provision of activities which actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The accounts have been drawn up on the receipts and payments basis, which is consistent with the previous year.

Approved by the Trustees on 10 November 2020 and signed on their behalf by:

David Kinchin Group Chairman

Report and Accounts

For the year ended 31st March 2020

Witney Buttercross Scout Group

Treasurer's notes

1) *Depreciation*
Scout equipment is depreciated at 20% per year, adding any new equipment purchased in the year at cost price after depreciating existing equipment.

2) *Buildings*
The Scout Group owns its HQ and the Stable Barn in Marlborough Lane, Witney. The registered titles to these properties are held by the Scout Association Trust Corporation as custodian trustee for the Scout Group. The trustees are of the opinion that £290,000 is a fair and realistic valuation for both these buildings.

3) Loans
A new loan of £50,000 was taken out in April 2019 to fund renovation of the Stable Barn.
This loan is interest-free and repayable by monthly instalments over 10 years.
A loan of £5,000 was taken out from the County Scout Association to fund the shortfall of fundraising against the cost of the Scout Hut Floor replacement. This loan is interest free and payable over 5 years in annual instalments.

4) Sections Bank Accounts Balances	2019/20	2018/19
Bronze Barrow Scouts	268	250
Charles Early Scouts	297	2,097
Churchill Beavers	1,631	481
Cogges Beavers	428	500
Cogges Cubs	844	1,227
Kipling Cubs	1,408	1,457
Langel Scouts	235	887
Madley Cubs	2,100	341
Marlborough Cubs	1,423	1,006
Montgomery Beavers	1,195	1,171
Mountbatten Beavers	1,776	1,550
Nelson Beavers	4,046	1,244
Rudyard Cubs	1,703	1,465
Windrush Scouts	3,577	1,593
Young Leaders (closed in the year)	-	200
Total in Section Accounts	**20,931**	**15,467**
Friends Account (memo - closed in the year)	-	*431*

Each section has a bank account to receive monies and to pay for their regular activities. Their accounts are monitored by the Executive and each section's accounts are audited by a member of the Executive on an annual basis. Section income and expenditure is consolidated into the Group accounts on a line by line basis from the calendar year.

5) Group Bank Accounts at 31 March 2020

	19/20	18/19
	£	£
General Account	22,124	42,962
Deposit Account	100,835	43,631
Total Bank Accounts	**122,959**	**86,593**

6) Trustee's Interests -
David Eaton is also a Trustee of the Blake Educational Trust (Reg No. 309286)
and a Trustee of the Oxfordshire County Scout Council (Reg No. 291693)

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For the year ended 31st March 2020

Witney Buttercross Scout Group

Treasurer's notes (continued).

7) Debtors	19/20 £	18/19 £
Accrued income		
Hall Hire income	780	1,210
Prepaid camp fees	1,544	-
Subscriptions due from members	-	1,142
Total Debtors	**2,324**	**2,352**

8) Creditors	19/20 £	18/19 £
Hall Hire	(340)	-
Fundraising agent fees	(700)	-
Cleaning	(200)	(200)
Total accruals	**(1,240)**	**(200)**

9) Reserves Policy
The Executive have agreed a reserves policy of keeping a minimum in general funds of £15,000 in order to cover Scout Association Capitation for the following year.
At the year end general funds were £30,532, so this requirement was met.

Income & Expenditure Account Summary
for the year ended 31st March 2020

		2019/20		**2018/19**
	Unrestricted Funds £	**Restricted Funds £**	**Total Funds £**	**Total Funds £**
Total income for the year	73,855	88,544	162,399	94,040
Total expenditure for the year	77,245	44,391	121,636	75,217
Net receipts/payments for the year	- 3,390	44,152	40,762	18,823
Transfer beween funds	- 18,184	18,184	-	-
Gift in Kind - taken to fixed asset memo	-	-	-	10,000
Less new loans in year	5,000	50,000	55,000	-
Repayment of Loan	2,750		2,750	4,300
Net Assets brought forward	54,356	49,856	104,212	91,089
Net assets carried forward	30,532	62,192	92,724	104,212

The above account and accompanying statements of assets and liabilities were approved by the Trustees on 10 November 2020 and signed on their behalf by:

David Kinchin, Group Chairman.

Report and Accounts

For the year ended 31st March 2020

Witney Buttercross Scout Group

Receipts for the year ended 31st March 2020

	2019/20			2018/19
	Unrestricted Funds	**Restricted Funds**	**Total Funds**	**Total Funds**
	£	**£**	**£**	**£**
MEMBERSHIP SUBSCRIPTIONS	34,331	-	34,331	42,747
INVESTMENT INCOME RECEIVED				
Bank interest – Witney Buttercross	-	602	602	63
Grant Funding	-	17,860	17,860	5,812
DONATIONS/GRANTS				
Income tax refund under Gift Aid	2,844	-	2,844	3,844
Gift in Kind - Reclaimed Flooring	-	-	-	10,000
ACTIVITIES				
Hall hire	1,690	-	1,690	5,005
Marquee hire	1,700	-	1,700	2,740
Camp Fees collected	25,416	-	25,416	15,729
Section Activities	5,647	-	5,647	2,792
FUND RAISING				
Donations	2,227	-	2,227	3,239
Rag Bag		796	796	474
Stable Barn Appeal	-	59,175	59,175	311
Floor Renovation	-	5,000	5,000	1,284
Cogges Grant	-	5,111	5,111	-
TOTAL RECEIPTS FOR THE YEAR	**73,855**	**88,544**	**162,399**	**94,040**

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For the year ended 31st March 2020

Witney Buttercross Scout Group

Payments for the year ended 31 March 2020

	2019/20			2018/19
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
BANK CHARGES				
Loan repayments and interest	2,750	-	2,750	5,200
PREMISES				
Cleaning	2,947	-	2,947	3,199
Rates & Water	548	-	548	519
Light and Heat	1,295	-	1,295	625
Broadband	437	-	437	437
Hire expenses	2,456	-	2,456	2,500
Insurance	4,146	-	4,146	4,033
Repairs and Upkeep	1,393	38,779	40,172	744
Stable barn costs	-	-	-	87
ACTIVITIES				
Membership subscriptions paid to District & Scout Associatior	14,147	-	14,147	14,924
Camp Costs	27,830	-	27,830	18,745
Bursaries paid	386	325	711	449
Activity costs	13,675		13,675	9,510
FUND RAISING EXPENSES				
Lottery license	20	-	20	20
Stable Barn	-	5,128	5,128	-
PURCHASE OF EQUIPMENT				
Group equipment	1,735	160	1,895	7,241
Uniform	2,746	-	2,746	3,278
SUNDRY PAYMENTS				
Bampton Cubs & Beavers Bank Balances tfd to new group	-	-	-	2,896
Miscellaneous / Stationery	715	-	715	781
Remembrance wreath	20	-	20	30
TOTAL PAYMENTS FOR THE YEAR	**77,245**	**44,391**	**121,636**	**75,217**
NET RECEIPTS - PAYMENTS	**-3,390**	**44,152**	**40,762**	**18,823**
Transfers between funds	- 18,184	18,184	-	-
Cash Funds brought forward at 01 April 2019	54,356	49,856	104,212	85,389
CASH FUNDS CARRIED FORWARD 31 MARCH 2020	**32,782**	**112,192**	**144,974**	**104,212**

Report and Accounts

For the year ended 31st March 2020

Witney Buttercross Scout Group

STATEMENT OF ASSETS AND LIABILITIES
AS OF 31ST MARCH 2020

	2019/20	2018/19
Group Bank Accounts	122,959	86,593
Section Bank Account Balances	20,931	15,467
Debtors and Creditors	1,084	2,152
Total Cash Funds	**144,974**	**104,212**
Long Term Liabilities		
Benefactors loan for Stable Barn Renovation	47,250	-
Loan from County (Floor Renovation)	5,000	-
Net Assets	92,724	104,212
NON-MONETARY ASSETS (Assets for Charity's own use - memo only)		
Building**	290,000	290,000
Scouting equipment, furniture etc**	15,010	16,867
Gift in kind - reclaimed flooring for scout hut	10,000	10,000
** Estimated values - for HQ Scout Hut and Stable Barn (see note 5)		
RESERVES		
General Funds (unrestricted)	30,532	54,356
Restricted Funds:		
Stable Barn Renovation	50,135	44,690
Witney Educational Foundation - Equipment Grant	2,860	-
Cogges Group Ringfenced Funds	4,951	-
Bernard Butler Trust - balance of grant	4,246	-
Scout Hut Floor Repair Fund	-	5,166
Total Reserves	92,724	104,212

Independent Examiner's Report to the Trustees of the Witney Buttercross Scout Group

I report to the trustees on my exmination of the accounts of Witney Buttercross Scout Group for the year ended 31 March 2020.

Responsibilities and basis of report

As the Group's Trustees of the Witney Buttercross Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 'Act').

I report in respect of my examination of the Witney Buttercross Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145 (5) (b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Witney Buttercross Scout Group as required by Section 130 of the Act, or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Paul Thomas
Relevant professional qualification or membership of professional bodies (if applicable):
Address:
c/o Woodstock Town Council
Town Hall, Market Place
Woodstock
OX20 1SL

Signed:

Date: 10 November 2020